

FIREWISE CLEANUP PROCEDURES

LAKE CAMELOT COMMON AREAS

The following procedures are mandatory to obtain a Firewise Permit to cleanup any part of the common areas.

1. Cleanup of common area is not permitted without written permission from a member of the LCPOA Firewise Committee.
2. Project leader is responsible for ensuring no unauthorized vehicles are allowed in the green area and that any vehicles are not driven over private property to reach a green area without written permission from the property owner.
3. Each cleanup project will be completed within the timeframe stated on the project request as agreed to by the Lake Camelot Firewise Committee chairman. If not completed before expiration time a new permit request must be submitted to complete the project.
4. An application form must be filled out and returned to the LCPOA Business Office or Member Services.
5. Each request will be reviewed and the following action will be taken.
 - a. Ensure what is requested or envisioned is what is allowed according to the guidelines established by the LCPOA.
 - b. Establish that no standing timber will be removed unless approved by the Firewise chairman.
 - c. Determine if the project leader has established a viable course of action for disposal of rubbish and debris generated by the clean up project.
 - d. Decide if equipment resources from the LCPOA is required.
6. The LCPOA will take the following actions for the approved cleanup projects.
 - a. Require the project leader to obtain and return a Release of Liability Statement from each volunteer working on the cleanup project before cleanup begins.
 - b. Coordinate and arrange required material or resources to assist the project.

This includes coordinating the required equipment from the LCPOA.
 - c. Provide information to the project leader concerning methods of discarding rubbish and debris resulting from the project cleanup.
 - d. Ensure the project leader understands he or she must be present when the work is being accomplished. The project leader will ensure all guidelines regarding the dead and downed removal only, except as approved by the LCPOA chairman, are followed by the work group.
 - e. Issue a permit to the project leader, with instructions on posting the permit in clear view of the nearest roadway, while the project is progressing. No cleanup activity is allowed in an LCPOA common area without a permit.
 - f. Coordinate with the LCPOA maintenance crew, chipper operators, and the business office to determine how equipment can be logistically provided and supported at the project site.

The LCPOA will maintain the project history and submit necessary documentation to the Wisconsin DNR or National Firewise Committee.